



Town of Arlington, Massachusetts
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Minutes 11-19-2009

Thompson School Building Committee
Thursday, November 19, 2009
Town Hall
Selectmen's Second Floor
Hearing Room
7:30 pm

Present:

Rob Juusola TSBC, Vice Chair
John Cole, PTBC Chair
Diane Johnson, APS CFO
Domenic Lanzillotti, Purchasing Agent
Bill Shea, PTBC, TSBC
Anthony Lionetta, PTBC Fin Com Rep
Sheri Donovan, TSBC
Tobey Jackson, TSBC
Kevin Nigro, PMA, Project Manager

The meeting was called to order by Vice Chair Rob Juusola at 7:30 pm.

Mr. Juusola reminded the committee that communication with MSBA is limited to the Town Manager and PMA.

Arlington Appointees/MSBA Designer Selection Panel

Kevin Nigro explained that the committee needs to vote the three appointees to represent the TSBC at the MSBA Selection Panel.
Appointees are:

- Superintendent of Schools or designee
- Town Manager or designee
- School Committee designee

Review Selection Process/ Distribute RFP's

Domenic Lanzillotti reported that 17 proposals were received. The proposals were divided between Sheri Donovan, Bill Shea, Domenic Lanzillotti, Tobey Jackson and PMA. Those members will review the proposals to ensure minimum criteria are met, and if so, will then conduct reference checks (3 reference checks per firm).

Next Meeting

The next meeting is scheduled for Tuesday, November 24th 8:30 am AHS

Superintendent's office, 6th floor where the committee will:

- Vote Arlington Appointees/MSBA Designer Selection Panel
- Review Required Categories of Work
- Review Reference Checks

Motion to adjourn @ 8:20 pm